

**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS AS OF JULY 23, 2010**

All current, initially qualified staff who apply within the first week of position, will be considered for position before an outside applicant is considered. THE MINIMUM REQUIREMENTS FOR ALL POSITIONS ARE A VALID CT DRIVERS LICENSE, MUST BE AGE 18, AND BE ABLE TO SHOW PROOF OF A HIGH SCHOOL DIPLOMA/GED. Program/Department/Location – Initials of Responsible Manager–Certifications Required if Applicable/Open as of Date/Reference Number/Open To/Days/Hours/Total Hours/pay rate/hours/FLSA status/job status. **Please include a resume with your application.**

Please visit our website to view our postings at [www.marrakechinc.org](http://www.marrakechinc.org).

**CLINTON-RESIDENTIAL PROGRAM DIRECTOR - LM**

Plans, coordinates and directs quality control program designed to ensure continuous services consistent with established agency and state regulatory standards. Reviews a sample of Annual, Quarterly, and Monthly program reports written by Program Managers, and Program Specialists to ensure that all functions of the OPS, or treatment plans are being followed. Audits records to be sure that they are in compliance with all applicable regulations (ICF, DDS, and CARF). This position is responsible for direct supervision and indirect supervision of employees through subordinate supervisors. This includes, hiring, evaluation, promotion and supervision of staff. Master's Degree in special Education, Counseling, or related human service field plus 3 years progressive experience working in human services, or Bachelor's Degree in related field plus 5 years of progressive experience working in human services. Must have ICF/DDS supervisory experience.

10R-301	Residential Program Director-Clinton	See HR	Exempt	Exempt
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**CLINTON-RECREATION SPECIALIST-LM**

We are looking for an outgoing, creative and fun person who will develop and implement recreational activities to better the quality of life for Marrakech consumers. Conducts bi-weekly meeting with the Program Manager to report on recreational activities and develop activity plans and schedules. Provides direct care to persons with developmental and physical disabilities. Implements behavior programs and other habilitation programs. Facilitate and promote community integration and safety. Must have experience in recreation planning for senior population as well.

10R-304	Recreation Specialist-Clinton	See HR	20 hours per week	20PT
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**NEW HAVEN - STEVENSON – PROGRAM MANAGER - RA**

Supervises and coordinates the day to day operation of the residential program. Ensures that the home is in compliance with all applicable licensing regulations (DMR, Health Inspection, Fire Marshall, etc.). Bachelor's degree (B. A.) from four-year College or university; or one to two years related experience and/or training; or equivalent combination of education and experience. Two years of experience working with people who have a developmental disability in a residential setting. One year must include supervisory responsibilities. Three years human service experience may be accepted in lieu of a bachelor's degree. On-call responsibilities. Must be flexible and work one weekend day. Ability to lift over 20 pounds needed.

10R-314	Program Manager	See HR	Exempt	Exempt
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**CLINTON-SPEECH PATHOLOGIST-LM**

This position will be responsible for the application of principles, methods and procedures for measurement, testing, diagnosis, and consultation of information relating to disorders of speech, voice, language or hearing. Implementation of assessment and services related to speech impairment for the purpose of diagnosing, preventing, treating, ameliorating or modifying such disorders and conditions in individuals with developmental needs. Position will include inservice training and/or consultation to family/guardians, professionals and paraprofessionals on nature and management of speech, voice and language disorders; swallowing disorders; observing and charting of speech, voice and related areas. Responsible for the review of medical and psychological histories and assisting in program implementation within the ICF residential living facility located in Clinton, CT. Individual will participate in interdisciplinary team as speech language pathologist maintaining records and preparing reports. Individual must possess and maintain a license as a Speech Pathologist issued by the Connecticut Department of Public Health.

10R-329	Speech Pathologist	See HR	Exempt	Exempt
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**NEW HAVEN -ENGLEWOOD – PROGRAM MANAGER - LM**

Supervises and coordinates the day to day operation of the residential program. Ensures that the home is in compliance with all applicable licensing regulations (DDS, Health Inspection, Fire Marshall, etc.). Bachelor's degree (B. A.) from four-year College or university required. Two years of experience working with people who have a developmental disability in a residential setting. One year must include supervisory responsibilities. Must be DDS Med Certified. On-call responsibilities. Must be flexible and work one weekend day.

10R-410	Program Manager	See HR	Exempt	Exempt
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**WEST HAVEN-OCCUPATIONAL THERAPIST-LJ**

We are looking for a licensed Occupational therapist to work with young adults in their own apartments conducting assessments as well as assisting in evaluating the life skills training program. Based out of West Haven Mental Health Center but also working throughout the New Haven area. Experience working with young adults preferred. Must be licensed CT OT, Experience with Behavioral health issues preferred. Must have own insured vehicle to use for this position.

10I-456	Occupational Therapist	See HR	M-F-9a-5p	40FT
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**NEW HAVEN/WEST HAVEN -RESIDENTIAL PROGRAM DIRECTOR - LM**

Plans, coordinates and directs quality control program designed to ensure continuous services consistent with established agency and state regulatory standards. Coordinates the referral process and the admission process for the group homes.

Reviews a sample of Annual, Quarterly, and Monthly program reports written by Program Managers, and Program Specialists to ensure that all functions of the OPS, or treatment plans are being followed. Audits records to be sure that they are in compliance with all applicable regulations (DDS, and CARF). This position is responsible for direct supervision of Program Managers/Senior Managers/Coordinators, and indirect supervision of employees through subordinate supervisors. This includes, hiring, evaluation, promotion and supervision of staff. Master's Degree in special Education, Counseling, or related human service field plus 3 years progressive experience working in human services, or Bachelor's Degree in related field plus 5 years of progressive experience working in human services.

10R-350	Residential Program Director	See HR	Exempt	Exempt
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**WOODBIDGE-COORDINATOR OF SPECIAL EVENTS-HL**

Plans, coordinates, and administers funding programs, such as individual gifts, in-kind donations, direct mail campaign, Leave a Legacy, and special events by performing the following duties personally or through subordinates. Sets fundraising goals of each event and develops/implements a plan to meet all goals. Identifies and contacts sponsors, donors, and contributors for events. Plans and coordinates benefit events such as the Gala, Founder's, Wine Tasting, Donor Appreciation, Annual Appeal and the Golf Tournament. Oversees the logistics of all events. Assists Human Resources and Program in the coordination of other events such as the Employee Parties, Employee trips, and Consumer events. Bachelor's degree (B. A.) from four-year College or university. Experience and knowledge in development, grant writing, event planning, and fundraising. Four years of successful fundraising experience may be considered in lieu of a degree. . Computer proficiency in Word, Excel, and database format.

10A-381	Coordinator of Special Events	See HR	Exempt	Exempt
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**NEW HAVEN-RESIDENTIAL CASE MANAGER-YAS-RD**

Residential Case Manager who completes outreach work within the community for young adults with dual diagnosis who may engage in significant behaviors that may pose a risk to others, themselves, and/or the community. Experience working with Young Adults in a clinical, therapeutic setting. Case management experience and experience implementing life skills curriculum also preferred Carry out clinical and programmatic recommendations; work in collaboration with Director, Senior Case Manager, Clinical staff, and Community Nursing Services. Coordinate health (medical and behavioral) services and assure follow up, implement behavioral goals, teaching strategies, and other recommended programs and procedures. The ability to maintain clear professional boundaries and a dedication to serving all people with alacrity are required. In charge of respite, transition planning, running groups, outreach, discharge planning, discharge, and discharge follow up, assistant to clinical coordinator concerning behavior planning and staff training. Bachelor Degree Required. Applicants with a Master's degree encouraged to apply.

10Y-398	Residential Case Manager	\$17.00/hr	Sa-3p-10p	7PT
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**WEST HAVEN-PEER COUNSELOR-LJ**

We are looking for a Peer Counselor to work with young adults in their own apartments, running groups and doing outreach work. Based out of West Haven Mental Health Center but also working throughout the New Haven area. Due to the fact that the main goal of this position is to provide the highest level of resources to our consumers, the Peer Counselor position is expressly for individuals who are or who have been consumers of mental health services, who have displayed the ability to tap into various community resources Experience working with young adults preferred. Experience with Behavioral health issues preferred. Must have own insured vehicle to use for this position.

10I-459	Peer Counselor	\$12.63/hr	M-Th-9a-3:30p, F-9a-3P	32FT
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**STATEWIDE – ABI-ILSS CASE MANAGER - CL**

Serve as manager of a cluster of community based apartment programs for people with Acquired Brain Injuries and other disabilities. Serve as supervisor to Independent Living Support Staff members. Provide leadership to residential and behavior staff in the development and implementation of independent living and community living strategies within a person-centered, recovery-oriented Individual Service Plan or Waiver Service Plan. Work in collaboration with the day program manager, case manager, clinical consultant, psychiatrist, neuropsychologist (for ABI clients), community nursing service, hospital inpatient staff, mobile crisis teams, ILS Program Director, programmatic specialists to establish and carry out systems to track data, review progress, modify and report on individualized recovery plans as recommended by the team. Coordinate health (medical and behavioral) services and assure follow up and documentation by direct staff. Must have experience with people with behavioral health issues Provide oversight of the day to day operation of the program. Assure reporting compliance with regard to data and outcomes. Experience in Human Services required. ABI experience and ILST certification preferred. This is a statewide program m and travel is required. Bachelors' degree preferred. Must use own insured vehicle for this position.

10I-455	ABI/ILSS Case Manager	See HR	Exempt	Exempt
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**CLINTON –REGISTERED NURSE-1<sup>st</sup> SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-465	Registered Nurse-1 <sup>st</sup> shift	See HR	Su-W-7:30a-3:30p	32 FT
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**CLINTON –REGISTERED NURSE-1st SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-466	Registered Nurse-1 <sup>st</sup> shift	See HR	Th-Sa- 7:30a-3:30p	24PT
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**CLINTON –REGISTERED NURSE-2nd SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-469	Registered Nurse-2 <sup>nd</sup> shift	See HR	Su-W-2:30p-10:30p	32 FT
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**CLINTON –REGISTERED NURSE-2nd SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-470	Registered Nurse-2 <sup>nd</sup> shift	See HR	Th-Sa-2:30p-7:30p	24PT
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**CLINTON –REGISTERED NURSE-3<sup>Rd</sup> SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-438	Registered Nurse-3 <sup>rd</sup> shift	See HR	Su-Tu- and every other Sa-10p-8a	35 FT
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**CLINTON –REGISTERED NURSE-3<sup>Rd</sup> SHIFT-LM**

Marrakech Inc is a progressive values based organization and provider to people with disabilities. We need caring and compassionate nurses to work with wonderful people with developmental disabilities in our new ICF program in Clinton, CT. A Bachelor's degree (B. N.) from a four-year college or university; and one to two years related experience and/or training; or equivalent combination of education and experience. The RN will be responsible for general nursing duties ie. completing progress notes, follow-up on medical care, nursing care plans and other various duties. On-call rotation required.

10N-439	Registered Nurse-3 <sup>rd</sup> shift	See HR	W-F and every other Sa-10p-8a	35 FT
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**CLINTON –LPN-1<sup>ST</sup> SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-467	LPN-1st shift	See HR	Su-W-7:30a-3:30p	32FT
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**CLINTON –LPN-1<sup>ST</sup> SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-468	LPN-1st shift	See HR	Th-Sa-7:30a-3:30p	24PT
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**CLINTON –LPN-2nd SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-471	LPN-2nd shift	See HR	Su-W-2:30p-10:30p	32FT
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**CLINTON –LPN-2nd SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-472	LPN-2 <sup>nd</sup> shift	See HR	Th-Sa-2:30p-10:30p	24PT
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**CLINTON –LPN-3rd SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-436	LPN-3rd shift	See HR	Su-Tu-10p-8a, e/o Sa-10p-8a	35FT
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**CLINTON –LPN-3rd SHIFT-LM**

Provides general nursing care to consumers. Trains staff at various program sites. Provides ongoing training to staff and consumers in infection control, nutrition, signs and symptoms, first aid, communicable disease, medical procedures. Documents progress notes relative to medical issues. Reviews medical charts daily. Communicates pertinent medical issues to consumers, funding sources, medical providers, guardians/families appropriately and in compliance with privacy rules. . LPN certification required and one to two years related experience and/or training; or equivalent combination of education and experience.

10N-437	LPN-3rd shift	See HR	W-F-10p-8a, e/o Sa-10p-8a	35FT
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**CLINTON – ASSISTANT MANAGER-1<sup>ST</sup> SHIFT - LM**

To provide shift leadership for residential support services. Duties include providing our consumers with meaningful at home and community experiences and providing activity of daily living assistance. Must be flexible to the needs of the program. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-463	Assistant Manager-1 <sup>st</sup> shift	\$14.04/hr	Su-W-7:30a-3:30p	32FT
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**CLINTON – ASSISTANT MANAGER-1<sup>ST</sup> SHIFT - LM**

To provide shift leadership for residential support services. Duties include providing our consumers with meaningful at home and community experiences and providing activity of daily living assistance. Must be flexible to the needs of the program. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-464	Assistant Manager-1 <sup>st</sup> shift	\$14.04/hr	Th-Sa-7:30a-3:30p	24PT
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**CLINTON – ASSISTANT MANAGER-2<sup>ND</sup> SHIFT- LM**

To provide shift leadership for residential support services. Duties include providing our consumers with meaningful at home and community experiences and providing activity of daily living assistance. Must be flexible to the needs of the program. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-461	Assistant Manager-2 <sup>nd</sup> shift	\$14.04/hr	Su-W-2:30p-10:30p	32FT
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**CLINTON – ASSISTANT MANAGER-2<sup>ND</sup> SHIFT- LM**

To provide shift leadership for residential support services. Duties include providing our consumers with meaningful at home and community experiences and providing activity of daily living assistance. Must be flexible to the needs of the program. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-462	Assistant Manager-2 <sup>nd</sup> shift	\$14.04/hr	Th-Sa-2:30p-10:30p	24PT
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**CLINTON – ASSISTANT MANAGER -3<sup>RD</sup>SHIFT LM**

To provide shift leadership for residential support services. Duties include providing our consumers with care throughout the overnight and morning routine. Must be flexible to the needs of the program. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-430	Assistant Manager-3 <sup>rd</sup> -shift	See HR	Su-Tu-10p-8a, e/o Sa-10p-8a	35FT
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**CLINTON – ASSISTANT MANAGER-3<sup>RD</sup> SHIFT - LM**

To provide shift leadership for residential support services. Duties include providing our consumers with care throughout the overnight and morning routine. Must be flexible to the needs of the program. DDS medication certification will be required within 6 months of hire. Ability to lift over 20 pounds required Must work one weekend day.

10R-431	Assistant Manager-3 <sup>rd</sup> -shift	See HR	W-F-10p-8a, e/o Sa-10p-8a	35FT
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**WATERBURY-WORK/LEARN COORDINATOR-GZ**

The Center Coordinator conducts administration of the Waterbury Work/Learn Center within the regulations and guidelines of Marrakech, Inc. and DCF policies respectively. Acts as liaison to Department of Children and Families, school systems and others involved. Coordinates the day to day operation of the Waterbury Work/Learn Center

Coordinates daily schedule of activities with input from staff and youth. Leads the development of onsite youth business opportunities that assist youth with the development of both vocational and life skills. Masters Degree in field related to Education, Social Work, or Human Services with a minimum of three years of successful youth program administration or education experience. Experience in adolescent and youth development theory/activities is required. In lieu of Masters, Bachelors degree with five years of successful youth program administration or education experience will be accepted.

10D-399	Work/Learn-Coordinator	See HR	Exempt	Exempt
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**NEW HAVEN – WORK/LEARN CENTER – YOUTH COACH - CF**

Serve as member of the Work/Learn Center team to assist youth in achieving goals related to education, employment, housing, health and relationships. The target population is youth ages 14-21 currently in or transitioning from foster care placements under the Department of Children and Families (DCF). Bachelor's Degree required. Experience working with persons, especially youth, with economic disadvantage, unstable housing, family concerns, under- and unemployment, substance abuse and other barriers. Male staff required. The ability to lift over 20 pounds regularly required. Must have own, insured vehicle to use at work for this position.

10W-477	Youth Coach	\$15.00/hr	M/Th-12p-8p, Tu/W/F-10a-6p	40FT
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**NEW HAVEN – OSBORN – ASSISTANT MANAGER - TW**

To provide shift leadership for residential support services. Duties include providing our consumers with meaningful at home and community experiences and providing activity of daily living assistance. Must be flexible to the needs of the program. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions. DDS medication certification will be required within 6 months of hire.

10R-482	Assistant Manager	\$14.04/hr	Su-9a-5p, M-Th-2p-10p	40FT
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**WOODBIDGE-VICE PRESIDENT OF THE ACQUIRED BRAIN INJURY PROGRAM-LJ**

Must have an understanding of budgets, funding source requirements, systems of ensuring quality work and supervisory skills and the ability to represent Marrakech in a knowledgeable manner to all external funders and contacts. Must be skilled in networking as a means to grow the program. ABI experience mandatory with the ILST certification. Experience with behavioral management and work with people with behavioral health issues mandatory as well as PMT. Must have a degree and 5 years experience in management.

10I-481	Vice President of ABI	See HR	Exempt	Exempt
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**NEW HAVEN/STAMFORD-DIRECTOR OF BEHAVIORAL HEALTH SERVICES-MR**

Oversees all service provisions for individuals in the Behavioral Health Services provided in greater New Haven and Stamford areas. Manages, develops, and maintains program budget as directed by the VP of Vocational Rehab and Behavioral Health Services. Ensures that the programs are operated within the mandated budget. Ensures that the programs are in compliance with all applicable regulations (DMHAS, DOL, BRS, CARF and HIPAA). Coordinates the implementation of new contracts for services. Maintains knowledge about current trends and evidence-based practices relevant to individuals with behavioral health needs and other service needs, and acts upon new trends accordingly. Bachelor's Degree in related field, Master's Degree preferred. Five years of experience working in a community based program for persons with behavioral health issues and other challenges. Two years of supervisory experience required. Experience supervising outcomes-driven programs must be part of that supervisory experience.

10D-483	Director of Behavioral Health Services	See HR	Exempt	Exempt
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**NEW MILFORD –LEAD PROGRAM INSTRUCTOR-DB**

This program is looking for a person to work in our New Milford Day program with a wonderful person with developmental disabilities and behavioral health needs. Must have experience with people with behaviors and PMT training is required. Must have own, insured vehicle available to use at work for this position. Male staff required

10D-485	Lead Program Instructor-Male staff required	\$14.04/hr	M-F-8a-3:30p	35FT
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**WOODBIDGE-MANAGER OF HUMAN RESOURCES-LL**

The manager will coordinate day to day operation of the Human Resources Department. Examples of job duties include but are not limited to the evaluation process, handling personnel issues and complaints, overseeing the internal application process, supervising the administrative assistants, and coordinating the Employee Advisory Committee. A Bachelor's Degree in a related field and 2 years of Human Resources experience required. In lieu of a Bachelor's Degree, five years of progressive experience working in a Human Resources Department in a Generalist Role. Two years of supervisory experience. Data entry experience required. Microsoft Word and Microsoft Excel proficiency required

10H-490	Manager of Human Resources	See HR	Exempt	Exempt
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**NEW HAVEN -RAMSDELL – PROGRAM MANAGER - TW**

Supervises and coordinates the day to day operation of the residential program. Ensures that the home is in compliance with all applicable licensing regulations (DDS, Health Inspection, Fire Marshall, etc.). Must have a Bachelor's degree (B. A.) from four-year College or university required. ICF experience required. Two years of experience working with people who have a developmental disability in a residential setting. One year must include supervisory responsibilities. Must be DDS Med Certified. On-call responsibilities. Must be flexible and work one weekend day.

10R-334	Program Manager	See HR	Exempt	Exempt
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**STATEWIDE-VICE PRESIDENT OF INDEPENDENT LIVING AND SUPPORT SERVICES-LM**

Oversee the Independent Living and Supports Services Program for individuals who live in the community with various levels of support, including companion programs and community training homes. Provide leadership and resources for the development and implementation of independent living and community living strategies. Provide oversight of the day to day operation of the program, including regulatory compliance. Facilitate effective communication between all team members. This position requires on-call responsibilities. A minimum of 3 years experience working with people with disabilities. A Bachelor's degree in a related field required. A minimum of 3 years of supervisory experience required. Must have own insured vehicle for this position.

10R-504	VP of ILSS	See HR	Exempt	Exempt
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**WOODBIDGE-LEAD BEHAVIOR SPECIALIST-LM**

Will review all PRC packets to assure that all packets are completed on time and are accurate. Will attend all PRC reviews. Will assure all follow-up and qualifications are completed. Will coordinate Med Group every Wednesday by scheduling all individuals in need, sending reminders of who needs to attend and what documentation is required. Will be the Behavior Specialist representative in all sessions and will assure all follow-up is completed. Must also complete, monitor and when necessary modify all 16 Behavior treatment plans for our Clinton program. Train staff on the Behavior treatment plans. Must attend all pre and post inspection/QSR meetings. Will assure that all behavioral data is in compliance for any inspection. Will participate in all task forces and complete bi-weekly audits at the designated program sites. Will be the Behavior Specialist representative at all inspections and announced QSR's. Bachelor's degree (B. A.) from four-year college or university. Two years of experience working with people who have a developmental disability in a residential setting. One year must include supervisory responsibilities.

10R-505	Lead Behavior Specialist	See HR	Exempt	Exempt
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**CLINTON - HABILITATION SPECIALIST-LM**

In an ICF/MR facility this position is accountable for providing in a professional capacity habilitative services in the form of training, teaching and/or monitoring services for developmentally disabled individuals. Candidate must have experience and knowledge of practices dealing with care, training, habilitation and rehabilitation of medically involved persons with developmental needs. The ability to develop and implement programs and procedures related to activities of daily living, within an ICF/MR facility. The ability to design and monitor residential and day service programs. Must have the ability to describe and demonstrate these programs and procedures to staff. The Habilitation Specialist will be responsible for implementation of daily routine/employment and programming for consumers with developmental needs and health issues. Considerations for supervision patterns and providing the greatest degree of independence while promoting active treatment is essential. Provides on the job training for the individual and staff, including but not limited to modeling, supervision, praise and correction. Attends inservices IP's, quarterly reviews and other meetings. Position requires considerable oral and written communication skills. May be involved in medication administration according to policy. Two years experience in the writing and implementation of teaching programs and procedures for individuals with developmental disabilities. Bachelor's degree (B. A.) from four-year college or university. Two years of experience working with people who have a developmental disability in a residential setting. One year must include supervisory responsibilities. Training will be held in September and the program is opening in October.

10R-506	Habilitation Specialist	See HR	Exempt	Exempt
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**CLINTON-FOOD SERVICE SUPERVISOR-LM**

Manages the foodservice program in an ICF/MR facility according to policies and procedures, and federal/state requirements. Provides leadership, support and guidance to ensure that food quality standards, inventory levels, food safety guidelines and active treatment expectations are met. Maintains records of income and expenditures, food, supplies and equipment. Works with consumers, nutritionist, staff and other consultants in order to provide nutritionally recommended meals, factoring in consumer choice. Certified in Safe Food Handling - Specialized training in foodservice management and nutrition is required. High School Diploma or GED. Two years of food service experience, particularly experience in quantity food production/service and supervision is desired. Training will be held in September and the program is opening in October.

10R-495	Food Service Supervisor	See HR	Exempt	Exempt
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**CLINTON-MANAGER OF HUMAN RESOURCES-LL**

Examples of job duties include but are not limited to the evaluation process, handling personnel issues and complaints, overseeing the external/internal application process. Must have experience with interviewing external applicants. Conducts and oversees New Hire Orientation, new hire supervision, new hire training and follow-up. A Bachelor's Degree in a related field and 2 years of Human Resources experience required. In lieu of a Bachelor's Degree, five years of progressive experience working in a Human Resources Department in a Generalist Role. Two years of supervisory experience required. Data entry experience required. Microsoft Word and Microsoft Excel proficiency required. Training will be held in September and the program is opening in October.

10H-500	Manager of Human Resources	See HR	Exempt	Exempt
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**CLINTON- RECEPTIONIST-LM**

Operates multi-line telephone systems, and directs callers to appropriate personnel, and do general office tasks by performing the following duties. Retrieves messages from voice mail and forwards to appropriate personnel. Answers incoming telephone calls, determines purpose of callers, and forwards calls to appropriate personnel or department. Takes and delivers messages or transfers calls to voice mail when appropriate personnel are unavailable. Answers questions about organization and provides callers with address, directions, and other information. Welcomes on-site visitors, determines nature of business, and announces visitors to appropriate personnel. Minimum of 2 years of prior experience in data entry, word processing, Excel and Word required. Excellent customer service and organizational skills required. Training will be held in September and the program is opening in October.

10A-499	Receptionist	See HR	M-F-9a-5p	40FT
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**ADMINISTRATIVE, MANAGERIAL, PROFESSIONAL AND TECHNICAL POSITIONS continued**

**CLINTON-MAINTENANCE SPECIALIST-LB**

Coordinates all repairs and routine maintenance for agency property including vehicles. Coordinates all repair and physical plant. Ensures the timely completion of all requests for repairs. Secures estimates on large purchases or repair needs. Consults with Maintenance Manager on a regular basis on all equipment and repair needs. Purchases supplies and equipment through requisition process. Maintains receipts and other required documentation to review with Supervisor. Assists with program site/consumer moves. Picks up/drops off donations. Assists in maintaining agency vehicles in good/safe repair. High School Diploma or GED. Professional experience in home/vehicle maintenance. Training will be held in September and the program is opening in October.

10M-494	Maintenance Specialist	\$11.50/HR	M-F-8a-4:30p and 2 weekend days per month	40FT
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**CLINTON-CLINTON HARBOR BUSINESS OFFICE MANAGER-LB**

Ensure that all consumers receive the maximum benefits they are entitled to. Ensure that consumers' income covers their room and board expenses. Collect all receivables from consumers. Records payments to consumers' accounts, and maintains accounts receivable records. Enters finalized cash receipts and updates accounts receivable ledger by consumer. Maintain consumer financial records. Conduct client funds audit. Maintain current balances on room and board and other receivables. Completes redeterminations forms. Collect client funds owed from the Department of Social Services and the Social Security Administration. Collect all monthly consumer checks, bank statements, and other pertinent financial statements, etc. Generate monthly reports with balances on all client funds accounts. Prepares daily cash deposits and fills out cash control sheet daily. Approve/Enter accounts payable. Petty cash, monthly billing to the state and assist with bi-weekly timecards. Associate's degree or equivalent from a two-year college or technical school; or six months to one year related experience and/or training; or equivalent combination of education and experience. Training will be held in September and the program is opening in October.

10B-498	Business Office Manager	See HR	Exempt	Exempt
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**NEW HAVEN/CLINTON AREA-VICE PRESIDENT OF INTERMEDIATE CARE FACILITIES-LM**

Oversee the Intermediate Care Facility Programs, consisting of four ICF's, one of which is a 16-bed medically-involved program in Clinton Harbor and the other group homes are located in New Haven, West Haven and Milford. Provide oversight of program operations, including regulatory compliance. Provide supervision and training to Directors and Managers in management, program development, active treatment and planning skills. Develop program policy and procedures. Participate in Quality Assurance activities. Act as a liaison with other community agencies, funding sources, and other institutions. Facilitate effective communication between all team members. This position requires on-call responsibilities. Bachelor's Degree Required. Three years experience at the management level or higher, with ICF Programs required.

10R-508	VP of ICF's	See HR	Exempt	Exempt
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**DIRECT SERVICE AND PARAPROFESSIONAL JOB OPENINGS AS OF JULY 23, 2010**

All of the following positions are non-exempt. All current, initially qualified staff who apply within the first week of position will be considered for position before an outside applicant is considered. DDS medication certification is required for all positions within a prescribed timeframe unless otherwise noted. Listings are as follows: Location/Program/Department– Initials of Responsible Manager – Certifications Required if Applicable/Reference Number/Open To/Days/Hours/Total Hours/pay rate/hours/job status. THE MINIMUM REQUIREMENTS FOR ALL POSITIONS; A VALID CT DRIVERS LICENSE, MUST BE AGE 18, AND BE ABLE TO BRING IN PROOF OF A HIGH SCHOOL DIPLOMA/GED. Please visit our website to view our postings at [www.marrakechinc.org](http://www.marrakechinc.org).

**DAY PROGRAMS**

**WEST HAVEN –PROGRAM INSTRUCTOR-ND**

This program is looking for a person to work with our day program consumers with developmental disabilities and behavioral health needs at our center, and in the community (including transportation). The person we are looking for will be providing the consumer with employment and other meaningful community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Need to obtain Med Certification within 6 months of hire. PMT, CPR and First Aid are required. Behavioral management experience required. Must have own, insured vehicle available to use at work for this position.

10D-423	Program Instructor	\$11.50/hr	M-F-9:30a-4p	32.5FT
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**NEW MILFORD –PROGRAM INSTRUCTOR-DB**

This program is looking for a person to work in our New Milford Day program with a wonderful person with developmental disabilities and behavioral health needs. Must have experience with people with behaviors and PMT training is required. This is a one to one position. Persons with vocational/job coaching experience preferred. Must have own, insured vehicle available to use at work for this position. Must be able to lift over 20 pounds.

10D-453	Program Instructor	\$11.50/hr	M-F-8:00a-3:30p	35FT
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**CHESHIRE – CHESHIRE DAY PROGRAM – SY**

The Cheshire Day Program is looking for a staff to work with people with developmental disabilities and significant physical needs. The program provides our consumers with meaningful employment, volunteer and other community experiences and provides activity of daily living assistance. Transportation, shopping and in house programming are some samples of activities. Providing range of motion, sensory programming, and direct hygiene assistance is required. Need to obtain Med Certification within 6 months of hire. Experience with PMT, behavior management and experience working with people with behavioral health issues preferred. The ability to lift over 20 pounds required. This is a one to one position. This position requires a male staff.

10D-77	Program Instructor-Male staff required	\$11.50/hr	M/W/F-8:15a-4:30p, ½ hr lunch	23.25PT
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**WEST HAVEN –PROGRAM INSTRUCTOR-ZP**

This program is looking for a person to work with our day program consumers with developmental disabilities and behavioral health needs at our center, and in the community (including transportation). The person we are looking for will be providing the consumer with employment and other meaningful community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Need to obtain Med Certification within 6 months of hire. PMT, CPR and First Aid are required. Behavioral management experience required. Must have own, insured vehicle available to use at work for this position

10D-421	Program Instructor	\$11.50/hr	M/Tu/Th-9:30a-5:30p	24PT
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**WEST HAVEN –PROGRAM INSTRUCTOR-ZP**

This program is looking for a person to work with our day program consumers with developmental disabilities and behavioral health needs at our center, and in the community (including transportation). The person we are looking for will be providing the consumer with employment and other meaningful community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Need to obtain Med Certification within 6 months of hire. PMT, CPR and First Aid are required. Behavioral management experience required. Must have own, insured vehicle available to use at work for this position

10D-422	Program Instructor	\$11.50/hr	M-F-9a-4p	35FT
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**TORRINGTON –PROGRAM INSTRUCTOR-JC**

We are looking for a caring individual to work one to one with an individual with medical needs. This is a site based program. Need to obtain Med Certification within 6 months of hire. PMT, CPR and First Aid are required. Behavioral management experience required. Must have own, insured vehicle available to use at work for this position

10D-424	Program Instructor	\$11.50/hr	M-F-10a-2p	20PT
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**NEW HAVEN AREA-VOCATIONAL SUBSTITUTES-PS**

Vocational Assessment and PCA Subs - Per Diem staffed needed to provide short-term vocational assessments and Personal Care Assistant services authorized by the Bureau of Rehabilitation Services (BRS) or Board of Education and Services for the Blind (BESB) on an as needed basis. Staff will be required to report to the consumer's place of employment or assessment, learn the essential duties of each job assignment, coach and evaluate the consumer as he/she learns and performs these tasks, interact with supervisors and co-workers to gather feedback regarding performance, and complete reports that include information regarding the consumer's work performance, interests, skills, needs and recommendations for accommodations and future services. PCA services may take place at an employment site, school, or special event and may or may not include providing personal hygiene care. Staff must represent Marrakech in a professional manner at all times and have good writing skills to be considered for these sub positions.

10D-427	Vocational substitute	\$12.60/hr	Per diem	Per diem
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**DAY PROGRAMS continued**

**NEW HAVEN AREA-JOB COACH-PS**

Staff will provide short-term vocational assessments, job coaching and Personal Care Assistant services authorized by State Vocational Rehabilitation Services (BRS, BESB, and WCC). Staff will be required to report to the consumer's place of employment or assessment, learn the essential duties of each job assignment, coach the consumer as he/she learns and performs these tasks, interact with supervisors and co-workers to gather feedback regarding performance, and complete reports that include information regarding the consumer's work performance, interests, skills, needs and recommendations for accommodations and future services. PCA services may take place at an employment site, school, or special event and may or may not include providing personal hygiene care. Staff must represent Marrakech in a professional manner at all times and have good writing skills to be considered for these positions

10D-428	Job Coach	\$12.60/hr	Flex	20PT
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**CHESHIRE – CHESHIRE DAY PROGRAM – SY**

The Cheshire Day Program is looking for a staff to work with people with developmental disabilities and significant physical needs. The position is based in a group home. Providing range of motion, sensory programming, and direct hygiene assistance is required. Need to obtain Med Certification within 6 months of hire. Experience with PMT, behavior management and experience working with people with behavioral health issues preferred. The ability to lift over 20 pounds required. This is a one to one position.

10D-456	Program Instructor	\$11.50/hr	M/W/F-9a-2p	15PT
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**WEST HAVEN –PROGRAM INSTRUCTOR-ZP**

This program is looking for a person to work with our day program consumers with developmental disabilities and behavioral health needs at our center, and in the community (including transportation). The person we are looking for will be providing the consumer with employment and other meaningful community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Need to obtain Med Certification within 6 months of hire. PMT, CPR and First Aid are required. Behavioral management experience required.

10D-457	Program Instructor	\$11.50/hr	M-F-9a-4p	35FT
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**WEST HAVEN –PROGRAM INSTRUCTOR-JKO**

This program is looking for a person to work with our day program consumers with developmental disabilities and behavioral health needs at our center, and in the community (including transportation). The person we are looking for will be providing the consumer with employment and other meaningful community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. This position has flexible hours to the needs of the consumers' work schedules. Hours can be any day during the evening or daytime. This is a one to one position. The ability to lift over 20 pounds required. Behavioral management /PMT experience required. Must have own insured vehicle for this position.

10D-476	Program Instructor	\$11.50/hr	Flexible to needs of consumers work schedule	35FT
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**CHILDREN AND YOUTH SERVICES**

The following positions provide highly individualized in-home and community supports to youth with developmental disabilities and autism spectrum disorders. The youth in this program range in age from five to twenty-one. Services typically focus on developing life skills and general independence in activities of daily living, employment skills, social skills, while providing behavioral interventions as needed. Persons with bachelor's degrees in a related field and/or related experience are preferred. Must be at least 21 years old and be able to use own insured vehicle.

**BETHEL/NEW MILFORD AREA – JO**

09C-0377	Children's Program Paraprofessional-Bethel	\$12.77/hr	Su-12p-5p	5PT
09C-0554	Children's Program Paraprofessional-Bethel	\$12.77/hr	M-F-3p-6p, Sa-12p-5p	20PT

**NEW HAVEN AREA-FS**

10C-164	Children's Program Paraprofessional-New Haven	\$12.77/hr	Tu-F—3:30p-6p, Su-11a-4p	15PT
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**GREATER WATERBURY/TORRINGTON AREA -JO**

10C-425	Floater	\$14.48/hr	10 hours flex	10PT
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**GREATER NEW HAVEN/FAIRFIELD AREA -FS**

10C-427	Floater	\$14.48/hr	10 hours flex	10PT
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**THOMASTON AREA-JO**

10C-382	Children's Program Paraprofessional-Jul/Aug only	\$12.77/hr	M/Tu/F-6p-8:30p,Th-5p-8:30p	11PT
10C-383	Children's Program Paraprofessional	\$12.77/hr	Mo-11a-4p	5PT
10C-416	Children's Program Paraprofessional-Thomaston	\$12.77/hr	Sa-11a-6p, Su-12p-5p	12PT

**SUBSTITUTES -NEW MILFORD/WATERBURY/TORRINGTON/WEST HARTFORD/BRIDGEPORT –FS/JO**

09C-0078	Substitutes – Children's Program-various locations	\$10.09/hr	Per diem hours	Per diem
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**CHILDREN AND YOUTH SERVICES-TRANSITION PROGRAMS**

Transition Services are those services that help move a student from school to adult life. Common goals for this type of service include the development of life employment skills as well as community integration. Each student has individualized goals from which their transition plan is base. Ages for this service range from 18 to 21years old. Students are referred directly from the Board of Education. Must be at least 21 years old to apply and use your own insured vehicle.

**BRIDGEPORT -SC**

10C-61	Children's Program Paraprofessional-Bridgeport	\$12.77/hr	M/Tu/Th/F-9a-2p	20PT
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## GROUP HOMES

### **TORRINGTON-MIGEON-MO**

This home in Torrington is looking for staff to work with 7 wonderful adults with developmental disabilities and may have behavioral health needs. The people we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions

10R-362	Program Counselor	\$11.50/hr	Tu-Sa-2p-10p	40FT
10R-373	Program Counselor	\$11.50/hr	Th/F-8a-10:30a, S-7a-2p, Su-7:30a-2p	18.5PT
10R-413	Program Counselor-temp	\$11.50/hr	Sa-8a-2p, Su-4p-10p, M-2p-10p	20temp

### **MILFORD – LYDA – HR**

This home is looking for creative staff to work with adults with developmental disabilities and behavioral health needs. The staff we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctor's appointments, shopping, medication administration and programming are some responsibilities.

09R-0570	Program Counselor	\$11.50/hr	Sa-7a-3p	8PT
10R-328	Program Counselor	\$11.50/hr	Sa/Su-3p-9p, M/Th-2p-9p	26PT

### **NEW HAVEN - RAMSDELL – DC**

This home is looking for outgoing staff to work with adults with developmental disabilities and behavioral health needs. The individuals we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activities of daily living assistance. Transportation to doctor's appointments, shopping, medication administration and programming are some samples for duties for these positions

10R-509	Program Counselor	\$11.50/hr	Th/F-2p-10p	16PT
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### **WEST HAVEN – ORANGECREST – DC**

Our West Haven home to work with adults with developmental disabilities and behavioral health needs. The person we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctors' appointments, shopping, medication administration and programming are some samples of duties for this position.

10R-270	Program Counselor	\$11.50/hr	Su-11a-7p, 7 hours flex	15PT
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### **NEW HAVEN AREA – STEVENSON - RA**

This program is looking for staff to work with six adults with developmental and multiple disabilities. We seek nurturing people who will provide care with respect and dignity as well as promote community integration. Transportation to doctors' appointments, shopping, medication administration and carrying out teaching strategies are some samples of duties for these positions. Providing range of motion, sensory programming, and personal care assistance which includes regular lifting of 30 pounds or more is required.

10R-242	Program Counselor	\$11.50/hr	Sa-3p-10p, Su-8a-3p	14PT
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### **TRUMBULL – HURD ROAD – AH**

This home is looking for an individual to work with fun, outgoing adults with developmental disabilities and behavioral health needs. The person we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctors' appointments, shopping, medication administration and programming are some samples of duties for these positions

10R-241	Program Counselor	\$11.50/hr	Tu/F-3p-10p, Sa-8a-4p	22PT
10R-333	Program Counselor	\$11.50/hr	M-F-8a-10a	10PT

### **WEST HAVEN – WILDWOOD – HR**

This home is looking for staff to work with 4 wonderful adults with developmental disabilities and significant physical needs. We seek nurturing people who will provide care with respect and dignity as well as promote community integration. Transportation to doctors' appointments, shopping, medication administration and carrying out teaching strategies are some samples of duties for these positions. Providing range of motion, sensory programming, and personal care assistance which includes regular lifting of 30 pounds or more is required

10R-419	Program Counselor	\$11.50/hr	Sa/Su-12p-8p	16PT
10R-480	Program Counselor	\$11.50/hr	M-2p-9p, Su-8a-4p	15PT
10R-484	Temp Overnight Asleep Program Counselor	\$8.74/hr	W-F-11p-9a, e/o Sa-11p-9a	35temp

### **WOLCOTT – KREGER DRIVE – JW**

This program is looking for outgoing individuals to work with 5 boys ages 12-19 with developmental disabilities, autism, and other behavioral concerns. Staff will be helping these children with activities of daily living, maintaining wonderful relationships with their families, and in supporting their behavioral goals. The children are very active and physical. Some require intensive behavioral support; therefore gentle strength is also required. We will be providing orientation and training that addresses each child's needs.

10R-135	Temp O/N Asleep Program Counselor-male staff	\$8.74/hr	Th-10p-6a, 10p-7a-F/Sa	26Temp
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### **EAST HAVEN – VIEW TERRACE – SF**

This home in East Haven (off Route 80) is looking for creative individuals to work with adults with developmental disabilities and may have behavioral health needs. The staff we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctor's appointments, shopping, medication administration and programming are some samples of duties for these positions.

10R-420	Temp Program Counselor	\$11.50/hr	Tu/F/Sa/Su-4p-10p	24PT
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**GROUP HOMES continued**

**PROSPECT – TALMADGE HILL - IR**

This program is looking for individuals to work with 5 young adults with developmental disabilities, autism, and other behavioral concerns. Transportation to doctor’s appointments, shopping, med administration and programming are some samples of duties for these positions. DDS med certification will be required within 6 months of hire.

10R-493	Program Counselor-male staff required	\$11.50/hr	Sa-4p-10p, Su-4p-11p, M-3p-11p, Tu-2p-9p, W-3p-11p	36FT
10R-503	Program Counselor-male staff required	\$11.50/hr	W-F-2p-8p, Sa-8a-4p	26PT

**WEST HAVEN - LAKE STREET- DC**

This home in West Haven is looking for energetic staff to work with 6 terrific adults with developmental disabilities and behavioral health needs. The people we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctor’s appointments, shopping, medication administration and programming are some samples of duties for these positions.

10R-357	Temp Overnight Awake	\$11.74/hr	Su/Mo-10p-9a, Sa-10p-8a	32Temp
10R-359	Temp Overnight & Program Counselor	\$11.50/\$11.74/hr	Sa/Su-8a-12p, Tu-Overnight-10p-9a	19Temp
10R-489	Program Counselor	\$11.50/hr	Sa-8a-4p, Tu-6:30p-9p, W-3p-10p	17.5PT

**CLINTON-LM**

We are opening a new program on the shoreline in beautiful Clinton CT. We are hiring outgoing, caring staff to work with our wonderful consumers in an ICF home by the water. This is a 16 bed home with various shifts available. Activities such as recreation, hygiene, meaningful community experiences will be a part of the job responsibilities. CPR and medication certification will be required as well. Transportation to doctor’s appointments, shopping, medication administration and programming are some samples for duties for these positions.

10R-432	Overnight Awake Program Counselor	\$11.74/hr	Su-Tu-10p-8a, e/o/Sa-10p-8a	35FT
10R-433	Overnight Awake Program Counselor	\$11.74/hr	W-F-10p-8a, e/o/Sa-10p-8a	35FT
10R-434	Overnight Asleep Program Counselor	\$8.74/hr	Su-Tu-10p-8a, e/o/Sa-10p-8a	35FT
10R-435	Overnight Asleep Program Counselor	\$8.74/hr	W-F-10p-8a, e/o/Sa-10p-8a	35FT
10R-440	Program Counselor	\$11.50/hr	Su-Th-8a-3p	35FT
10R-441	Program Counselor	\$11.50/hr	F/Sa-8a-3p	14PT
10R-442	Program Counselor	\$11.50/hr	Su/M-8a-3p	14PT
10R-443	Program Counselor	\$11.50/hr	Tu-Sa-8a-3p	35FT
10R-444	Program Counselor	\$11.50/hr	Su-Th-3p-10p	35FT
10R-445	Program Counselor	\$11.50/hr	F/Sa-3p-10p	14PT
10R-446	Program Counselor	\$11.50/hr	Su/M-3p-10p	14PT
10R-447	Program Counselor	\$11.50/hr	Tu-Sa-3p-10p	35FT

**BRIDGEPORT – ANTON – HR**

This home is looking for individuals to work with wonderful, fun adults with developmental disabilities and behavioral health needs. The staff we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctors’ appointments, shopping, medication administration and programming are some samples of duties for these positions.

10R-364	Program Counselor	\$11.50/hr	M-6a-10a, M-2p-10p, W-6a-10a, F-6a-2p, Sa-4p-10p, Su-8a-2p	36FT
10R-327	Program Counselor	\$11.50/hr	M/Th/Sa-4p-10p, Su-8a-10p	32FT

**BRANFORD – VICTOR HILL - SF**

This home in Branford is looking for staff to work with wonderful adults with developmental disabilities and may have behavioral health needs. The people we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctor’s appointments, shopping, medication administration and programming are some samples of duties for these positions

10R-475	Temp- Program Counselor	\$11.50/hr	M/Tu-2p-10p, Sa/Su-10a-6p	32temp
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**TRUMBULL – NORTH STREET – EG**

This home is looking for energetic staff to work with adults with developmental disabilities and behavioral health needs. The people we are looking for will be providing our consumers with meaningful at home and community experiences, while carrying out behavioral interventions and providing activity of daily living assistance. Transportation to doctors’ appointments, shopping, medication administration and programming are some samples of duties for these positions.

10R-473	Overnight Awake	\$11.74/h	W-F-9p-7a, e/o Sa-10p-7a	34.5FT
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**FLOATER POSITIONS – TCB/TB**

These positions have a need for staff that is very flexible and available at the last minute. This position also requires that you work in various programs and we need individuals that don’t mind traveling. Must be DDS Med Certified or be able to obtain Med Certification. Must have own insured vehicle to use at work for these positions. Must be available to work weekends.

09I-538	Floater –1 <sup>st</sup> & 2 <sup>nd</sup> Wolcott, Naugatuck, Southington, Torrington	\$13.53/hr	32 hours flex per week	32FT
10F-297	Floater –1 <sup>st</sup> & 2 <sup>nd</sup> New Haven, East Haven, West Haven, Branford	\$13.53/hr	32 hours flex per week	32FT
10F-387	Floater –1 <sup>st</sup> & 2 <sup>nd</sup> Branford, Durham, Clinton, East Haven	\$13.53/hr	32 hours flex per week	32FT
10F-388	Floater –1 <sup>st</sup> & 2 <sup>nd</sup> Norwalk, Westport, Stamford, Fairfield, Bridgeport, Trumbull	\$13.53/hr	32 hours flex per week	32FT
10F-454	Temp Overnight –Waterbury, Naugatuck, Southington, Wolcott	\$13.53/hr	32 hours flex per week	32Temp
10F-390	Floater –1 <sup>st</sup> & 2 <sup>nd</sup> Danbury	\$13.53/hr	20 hours flex per week	20PT
10F-371	Floater –1 <sup>st</sup> and 2 <sup>nd</sup> -Hartford, New Britain, East Hartford, Enfield	\$13.53/hr	32 hours flex per week	32FT

## INDEPENDENT LIVING SUPPORT SERVICES PROGRAM

This program is designed to support a person or a group of persons with developmental disabilities, acquired brain injury, forensic issues, behavioral health needs or others with similar service requirements, in the community. We are looking for people to work one to one or with small groups in order to provide our consumers with the best support in the community in order to meet their personal goals. Providing prescribed levels of supervision, carrying out behavioral interventions, communication, documentation, employment assistance, nutrition and dietary assistance, budgeting, cleaning and other activities of daily living assistance in clean and safe environments are some samples of job duties. Use of own registered and insured car is mandatory for most of these positions (we provide mileage reimbursement).

### **NEW HAVEN AREA PROGRAMS - LS**

10I-491	ILSS Support Staff-males only	\$11.50/hr	Sundays-6 flex	6PT
10I-368	ILSS Support Staff-females only	\$11.50/hr	Sa/Su-8a-4p	12PT

### **WATERBURY/PLAINVILLE/DANBURY/NEW MILFORD AREA-DP**

09I-0333	ILSS Support Staff-Waterbury	\$11.50/hr	M/W-4P-7P, Tu-4p-8p	10PT
10I-391	ILSS Support Staff-O/N asleep-Waterbury	\$8.74/hr	Th/F/Sa-8:30p-8a	34.5Temp
10I-346	ILSS Support Staff-New Milford-males only	\$11.50/hr	M-F-3p-6p, Sa-5 hours flex	20PT
10I-347	ILSS Support Staff-New Milford-males only	\$11.50/hr	M-F-3p-6p, Sa-5 hours flex	20PT
10I-460	ILSS Support Staff-Waterbury	\$11.50/hr	M/Tu/W/F-8:30p-10p, Tu-6:30a-8a, Th-8:30p-11p	10PT

### **TORRINGTON AREA-EP**

10I-156	ILSS Support Staff	\$11.50/hr	Tu/Th-9a-3p	12PT
10I-429	ILSS Support Staff	\$11.50/hr	M/W/F-9a-3p, Sa-9a-3p, 5p-9p	31PT

### **TORRINGTON/NEWHAVEN AREA-JM**

10I-320	ILSS Support Staff-Torrington	\$11.50/hr	Th/Sa/Su-12p-4p	12PT
10I-501	ILSS Support Staff-New Haven	\$11.50/hr	Sa/Su-10a-4p	12PT

### **SEYMOUR/DURHAM/WEST HAVEN/MERIDEN/BRANFORD AREA PROGRAMS – JF**

09I-0469	ILSS Support Staff – Branford	\$11.50/hr	M-F-8a-9a	5PT
10I-158	ILSS Support Staff – New Haven- bilingual in Spanish	\$11.50/hr	Flex hours	10PT
10I-448	ILSS Support Staff	\$11.50/hr	Sa/Su-8a-3p	14PT
10I-449	ILSS Support Staff	\$11.50/hr	Sa/Su-3p-10p	14PT
10I-502	Overnight Awake ILSS Support Staff	\$11.74/hr	W-F-10p-8a, e/o Sa-10p-8a	35FT

### **NEW HAVEN AREA PROGRAMS- TH**

09I-0509	ILSS Support Staff-Female staff required	\$11.50/hr	Sa/Su-9a-2:30p	11PT
10I-360	ILSS Support Staff	\$11.50/hr	15 hours flex	15PT
10I-416	ILSS Support Staff	\$11.50/hr	M-Th-3p-11p	32FT
10I-417	ILSS Support Staff	\$11.50/hr	F-10:30a-8p	9.5PT
10I-418	ILSS Support Staff	\$11.50/hr	Sa-11a-7:30p, Su-9a-6p	17.5PT

### **NEW HAVEN AREA PROGRAMS- TM**

10I-517	ILSS Support Staff	\$11.50/hr	M-F-13.5 flex to needs of consumer	13.5PT
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### **DANBURY/TORRINGTON/WATERBURY/NORWALK -SM**

10I-149	ILSS Support Staff-Torrington	\$11.50/hr	Su-3p-10p	7PT
10I-90	ILSS Support Staff-New Haven	\$11.50/hr	Sa-3p-10p	7PT
10I-253	ILSS Support Staff-Torrington	\$11.50/hr	M-F-2hrs in pm, Sa/Su-5 flex hours	20PT
10I-395	ILSS Support Staff-Torrington	\$11.50/hr	Sa/Su-9a-11a, 4p-6p	8PT
10I-414	ILSS Support Staff-Danbury	\$11.50/hr	M/W/F-3p-10p, Sa-8a-3p	28PT

### **ENFIELD/BLOOMFIELD/SOUTHINGTON/NEW HAVEN/M AREA PROGRAMS – SM**

10I-109	ILSS Support Staff-Bloomfield-female staff required	\$11.50/hr	Th-5p-9p,Su-10a-1p	7PT
10I-453	ILSS Support Staff-Enfield-Female staff required	\$11.50/hr	Tu/W/Su-3p-10p, F-8a-3p	28PT
10I-352	ILSS Support Staff-New Haven	\$11.50/hr	Sa-8a-3p	7PT

### **SHARON AREA-SM**

10I-374	ILSS Support Staff	\$11.50/hr	M/Tu/F/Sa-8a-3p	28PT
10I-258	Overnight Asleep-Female staff required	\$8.34/hr	Su-Tu-10p-8a, e/o Sa-10p-8a	35FT
10I-255	ILSS Support Staff	\$11.50/hr	Tu-Sa-3p-10p	35FT
10I-259	Overnight Asleep-Female staff required	\$8.34/hr	W-F-10p-8a, e/o Sa-10p-8a	35FT
10I-257	ILSS Support Staff	\$11.50/hr	Su/M-3p-10p	14PT

### **WOODBURY AREA-SM ( ILST certification required) Must have behavioral experience.**

10I-474	ILSS Support Staff-male staff required	\$11.74/hr	Su-Tu-10p-8a, e/o Sa-10p-8a	35FT
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## SUBSTITUTES

We are looking for Substitute Program Counselors, Employment Specialists, Program Instructors and Independent Living Support Staff to work flexible hours when called. A minimum of 16 hours per month is required. A substitute counselor is responsible for filling shifts at various sites as well as fulfilling the duties of the position for each shift.

**Enfield/ Hartford/New Milford/Torrington/Waterbury/Norwalk /Bridgeport/Cheshire ALL** areas called on an as needed basis.

Rate of pay- \$11.27 per hour with DDS Med Cert, \$10.09 per hour without DDS Med Cert.

**Greater New Haven area** only current employees may apply for sub positions.